



2022 Cleveland Invitational Championships
March 18-20, 2022
Mentor Figure Skating Club
Mentor Civic Arena/ www.mentorfsclub.org

The Cleveland Invitational Championships will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered member of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. citizens.

COVID-19 EVENT POLICIES:

EFFECTIVE MONDAY, AUGUST 2, face coverings are required to be worn indoors by ALL persons (including fully vaccinated persons) attending any U.S. Figure Skating sanctioned event or activity despite of local, state or facility policies. Review the full update [here](#). Exceptions:

- Athletes practicing or competing on the ice.
- Warming up outside.

SERIES INFORMATION:

2022 Excel Series: This competition has been approved as a 2022 Excel Series host. Skaters must register to participate in the Excel Series prior to competition at designated competitions in order to have their points recorded and seen in standings.

[Excel Series Registration](#) | [Excel Series Information](#)

Adult Competition Series: Adult 1-6, adult beginner, adult high beginner, adult pre-bronze and adult bronze program/free skate events that meet Adult Competition Series guidelines are offered at this competition. Adult Competition Series participants must submit a photo, scanned copy, email attachment or screenshot of the results sheet to adultcompetitionseries@gmail.com by the deadline published in the most recent [Adult Competition Series Handbook](#) to receive credit and series points.

ELIGIBILITY/TEST LEVEL:

Test Level: Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Entrants may “skate up” one level above for while they qualify, but they may not skate down in any event. Not all events need to be skated at the same level.

Age restrictions/requirements: Singles free skate events (well-balanced program) have the following requirements:

Juvenile: Girls – 12 years or younger; Boys – 13 years or younger
Open Juvenile: Girls – 13 years or older; Boys – 14 years or older
Intermediate must be under the age of 18
Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.

ADULT EVENTS:

Age classes for all free skate and showcase events:

- Young Adult: 18 years through 20 years
- Class I: 21 years through 35 years
- Class II: 36 years through 45 years
- Class III: 46 years through 55 years
- Class IV: 56 years through 65 years
- Class V: 66 years and older

Age classes for all solo free dance and solo pattern dance events:

- Young Adult/Class I/II: 18 years through 45 years
- Class III/IV/V: 46 years and older

All age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee and/or the competition committee.

COMPETITION REGISTRATION- EMS REGISTRATION:

All skaters are required to register online via the U.S. Figure Skating Event Management System (EMS). Registration for the competition is not considered final until online payment has been received. Online payment via credit card is the only form of accepted payment for registration in EMS. Each transaction includes a 3% credit card fee.

Registration Deadline: February 15, 2022 at 11:30pm ET
There will be no late entries accepted for this competition

1. Go to <https://m.usfigureskating.org>
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA member number and password

- a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
3. Click EMS then "Competition Registration"
4. Choose "2022 Cleveland Invitational Championships" from the list of nonqualifying competitions.
 - a. If you need assistance completing your registration, contact productsupport@usfigureskating.org.

FOREIGN SKATERS:

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the "Create Account (Non-Member)" option on the [Members Only](#) login page.

PARTNERED EVENTS/GROUPS, Including Mini Ensemble:

Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

MANDATORY ATHLETES:

Athletes age 18+ as of the competition start date who will be competing on a team (i.e. synchro, dance, pairs, shadow dance, theatre, etc.) with at least one minor athlete must complete SkateSafe training.

Minor Athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SkateSafe training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SkateSafe compliant until they have completed the training and their Members Only portal reflects completion. Please email SkateSafe@usfigureskating.org for instructions or questions regarding parental consent.

REFUND POLICY: Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

SCHEDULE: Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available and will be able to view within [EMS Competition Portal](#).

FACILITIES: The competition will be held at Mentor Civic Arena, 8600 Munson Rd., Mentor, Ohio, 440-974-5730. The Mentor Civic Arena is a dual surface facility with eleven locker rooms. The rinks measure 85'X200'. Facility includes a snack bar and community rooms above competition rink.

EMS MUSIC UPLOAD:

DEADLINE: March 5, 2022 11:50pm ET

Competitors participating in events with music are required to upload their music to [EMS Competition Portal](#) no later than March 5, 2022 at 11:50pm ET. After this date, skaters will be locked out of this feature and subject to a **\$10 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this

requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

MUSIC CRITERIA:

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
 - This will be verified by the music chair and they may request you upload a corrected file.
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their competition music on CD or digital copy as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time.

EMS PLANNED PROGRAM CONTENT (PPC) – IF IJS:

Competitors participating in IJS events are required to submit PPC in [EMS Competition Portal](#) no later than March 5, 2022 at 11:50pm ET. After this date, skaters will be locked out of this feature in EMS and subject to a **\$10 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

LIABILITY: U.S. Figure Skating, Mentor FSC and Mentor Ice Arena accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

ONSITE CHECK-IN: Check-in will open on March 18, 2022 two hours prior to the start of the first event and remain open until the conclusion of the last event. Check-in will be in the rink lobby.

LOCKER ROOMS AND CHANGING AREAS:

Locker rooms and changing areas at U.S. Figure Skating competitive events are for athletes only, will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes 11 years old and younger that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SkateSafe Handbook (both found on the [U.S. Figure Skating SkateSafe](#) page).

PRACTICE ICE:

All practice ice will be available for purchase online through [EMS Competition Portal](#). Practice Ice can be pre-purchased through February 19, 2022. All practice ice if pre-purchased will be \$15.00 for the sessions. Additional practice ice will be available for purchase during the competition and will cost \$18.00 at the Registration Desk (lobby). No music will be played during practice ice. For Additional information regarding practice ice offerings, visit the Mentor FSC Website at www.mentorfsc.org

The club holds the right to cancel any practice ice if there is not enough participation or if the schedule warrants. Please check at the registration desk upon arrival to sign up for available ice or if a practice ice time has been canceled.

Skater: Pre-Purchase and Selection | Open Sales

PHOTO/VIDEO: Professional video and photography will be provided by a vendor yet to be determined. Your registration fee INCLUDES a video of one of each skater's events, as well as one professional photograph of each skater, taken during competition. You will have the opportunity to select the video (if multiple events are entered), and a photograph.

Note, per U.S. Figure Skating policy, photographing and/or recording of any one other than your own skater is strictly prohibited.

The photo/video policy for posting can be found [here](#).

AWARDS: Medals will be awarded 1st through 3rd place for each event including any final rounds.

Trophies: The Elaine and Charles A. DeMore Memorial Trophy will be awarded to the skater who wins the Intermediate Ladies Free Skate. If there is more than one group of Intermediate Ladies Free Skate, a Final Round will be held. This is a traveling trophy. All skaters in the event are eligible.

Only Greater Cleveland member clubs are eligible for the following trophy:

The Joy Cunningham-William Wall Cleveland Invitational Championship Club Trophy will be awarded to the club winning the most points. Points will be awarded as follows: 1st place – 4 points, 2nd place – 3 points, 3rd place – 2 points, 4th place – 1 point with the number of points reduced in events with fewer than 4 skaters. For pair and partnered dance events with a team or teams representing two different clubs, the points earned will be split evenly between the two clubs. Maneuver teams will not be included in the point total. This is a traveling trophy.

OFFICIAL NOTICES: An official bulletin board will be maintained at the Registration Desk. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

RESULTS: Results will be posted live via U.S. Figure Skating (IJS and 6.0). The QR Code will be posted via the Mentor FSC website closer to the event.

TEST CREDIT: Skaters that meet the requirements for test credit may request their test credit forms at registration. Forms must be picked up at the registration desk prior to the end of the competition. Test packet: \$10 – qualified test levels only.

IMPORTANT NOTICE FOR ALL COACHES:

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must meet the compliance requirements listed below and verified by the U.S. Figure Skating.

With EMS, a coach must be included within a skater's registration or updated through their EMS Competition Portal via "[My Coaches](#)." All coaches declared at the time of registration will be included on the skater's registration confirmation email. Note, there is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.

EMS Coach Resources:

- [My Competitions](#)
- [My Skaters](#)
- [Coach Schedule](#)

Coach/Choreographer (domestic/non-foreign):

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. *
 - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. *
 - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. *
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement. *
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

Learn to Skate USA Coach:

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. *

- The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. *
 - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Learn to Skate USA Instructor Certification completed OR U.S. Figure Skating compliance coach (details above)

* Accessible via U.S. Figure Skating Members Only Website:

www.usfsaonline.org → Person Icon  or Account → Member Profile → Compliance

Foreign Coach/Choreographer:

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For more information regarding Coach Compliance, please visit the [Coach Compliance](#) page.

CONTACT INFO: If you have questions, please contact

Co-Chairs: Sue Clemente sueclemente@att.net
 Malia Harwood; mharwoodmfsc@gmail.com

ADDITIONAL INFORMATION:

LOCAL HOTELS:

Best Western Plus Lawnfield Inn & Suites

8434 Mentor Ave.
 Mentor, OH 44060
 440-205-7378

Quail Hollow Resort

11080 Concord Hambden, Rd.
 Concord, OH 44077
 440-710-0876

Hampton Inn & Suites Cleveland - Mentor

5675 Emerald Ct.
 Mentor, OH 44060
 440-358-1441

Residence Inn by Marriott Cleveland - Mentor

5660 Emerald Ct.
 Mentor, OH 44060
 440-392-0800

Holiday Inn Cleveland Northeast - Mentor

7701 Reynolds Rd.
 Mentor, OH 44060
 440-951-7333

Wingate by Wyndham at LaMalfa

5783 Heisley Rd.
 Mentor, OH 44060
 440-357-0384

AIRPORT:

For our out-of-town guests, the nearest airport is Cleveland Hopkins Airport, located approximately 35 miles from Mentor. Easily accessible via major highways, it is typically a 40-minute trip.

SECTION 2: Events Offered and Entry Fees:

FEES:

Entry Fees: First IJS Event - \$135 **OR** First 6.0 Event - \$100
 Second IJS Event- \$70 Second 6.0 Event - \$60
 Each Additional Event - \$40

CRITIQUES: Juvenile-Senior Short Program, IJS Well Balanced Free Skate and Solo Dance - \$10

SEE CURRENT [RULEBOOK](#) OR [U.S. FIGURE SKATING WEBSITE](#) FOR RULES/REQUIREMENTS.

U.S. FIGURE SKATING EVENTS				
SINGLES	IJS/6.0	1 st EVENT	2 nd EVENT	3 rd + EVENT
Excel Free Skate (Preliminary Plus, Pre-Juvenile Plus, Juvenile Plus, Intermediate Plus, Juvenile-Senior)	IJS	\$135	\$70	\$40
Excel Free Skate (Beginner, High Beginner, Pre-Preliminary, Preliminary, Pre-Juvenile)	6.0	\$100	\$60	\$40
Well Balanced Short Program	IJS	\$135	\$70	\$40
Well Balanced Free Skate (No Test, Pre-Preliminary)	6.0	\$100	\$60	\$40
Well Balanced Free Skate (Preliminary-Senior)	IJS	\$135	\$70	\$40
Adult Free Skate (Adult Silver – Master Jr/Sr)	IJS	\$135	\$70	\$40
Adult Free Skate (Adult Pre-Bronze – Adult Bronze)	6.0	\$100	\$60	\$40
Adult Beginner & High Beginner Free Skate	6.0	\$100	\$60	\$40
SPECIALTY	JUDGING	1 st EVENT	2 nd EVENT	3 rd + EVENT
Compulsory Moves (No Test–Pre-Juvenile)	6.0	\$100	\$60	\$40
Excel Compulsory Moves (Excel Beg.–Excel Prelim.)	6.0	\$100	\$60	\$40
Adult Compulsory Moves (Adult Beginner–Masters Jr/Sr)	6.0	\$100	\$60	\$40
Jumps Challenge (Beginner–Pre-Preliminary)	6.0	\$100	\$60	\$40
Jumps Challenge (Preliminary–Senior)	IJS	\$135	\$70	\$40
Adult Jumps Challenge (Adult Beginner–Adult Bronze)	6.0	\$100	\$60	\$40
Adult Jumps Challenge (Adult Silver–Masters Jr/Sr)	IJS	\$135	\$70	\$40
Spins Challenge (Beginner–Pre-Preliminary)	6.0	\$100	\$60	\$40
Spins Challenge (Preliminary–Senior)	IJS	\$135	\$70	\$40
Adult Spins Challenge (Adult Beginner–Adult Bronze)	6.0	\$100	\$60	\$40
Adult Spins Challenge (Adult Silver–Masters Jr/Sr)	IJS	\$135	\$70	\$40
SHOWCASE – NEW EVENT IMPLEMENTATION**	JUDGING	1 st EVENT	2 nd EVENT	3 rd + EVENT
Individual Entertainment (No Test – Senior, Adult)	IJS	\$135	\$70	\$40
Duets (No Test – Senior, Adult)	IJS	\$135	\$70	\$40
Mini Production Ensemble	IJS	\$135	\$70	\$40