



**2021 DIAMOND CLASSIC SYNCHRONIZED SKATING COMPETITION
MENTOR FIGURE SKATING CLUB
NOVEMBER 5-6, 2021**

The Diamond Classic Synchronized Skating Competition, sanctioned by U.S. Figure Skating and Skate Canada, will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

SERIES INFORMATION: This event is proud to participate in the National Synchronized Skating Series. Participation in this series is open to all levels. Teams must register for the series prior to the competition start date if they wish for that competition's results to be counted towards the series. Visit [usfigureskating.org](#) for more information on this series. Results of this competition for participating teams will be reported to U.S. Figure Skating for generation of the series results.

ISP CHALLENGE SERIES

This competition is included in the International Selection Pool (ISP) Challenge Series for all junior and senior teams. This series is for teams already included in the ISP and those hoping to be included in the ISP for the 2021-22 season. For more information about this series, contact Kyleigh Gaff at kgaff@usfigureskating.org.

COVID-19 INFORMATION:

- The Mentor FSC and the City of Mentor will follow all guidelines set forth by the Ohio Department of Health, the CDC, and U.S. Figure Skating related to COVID-19.
- Masks will be required on everyone who enters the facility for the event whether fully vaccinated or not.
- Competitors will not be required to wear a mask during their competition performance.
- Coaches and Team Service personnel may not exceed 6 persons (max. 4 coaches and 2 TSP).
- Spectators: Number of spectators is subject to change based on the current state and local guidelines.
- U.S. Figure Skating Waivers and Medical Registry are a requirement for ALL athletes. The online waivers must be completed via [Members Only](#) prior to the competition, instructions can be found [here](#).
- Communication regarding the Health and Safety Plan will be shared with teams, officials, and competitors 6 weeks prior to the event via email and be posted on the Mentor FSC website.

- Coach and Team Manager Webinar: Tuesday, October 19, 2021 at 8:00pm ET-Link will be sent to all registered coaches and team managers. At least one coach/team manager per team will be required to attend Zoom Call.

ELIGIBILITY/TEST AND AGE REQUIREMENTS:

This competition is open to all synchronized teams comprised of members who are eligible, restricted, reinstated or readmitted persons, as defined by the Eligibility Rules, and currently registered members of a U.S. Figure Skating member club, a collegiate club, or an individual member in accordance with the current U.S. Figure Skating Rulebook. Refer to the current rulebook regarding eligibility of non-U.S. citizens.

Skaters must meet the age requirements by the July 1 preceding this competition.

- Moves in the field test requirements are as of the entry deadline.

COMPETITION REGISTRATION:

- Entry Deadline: Sept. 24, 2021
- Roster Deadline : October 8, 2021

All teams are required to register online via the U.S. Figure Skating Event Management System (EMS). Anyone listed as a team manager or coach for a team in their Members Only Team Profile will be able to access the registration system. Registration for the competition is not considered final until online payment has been received. Online payment via credit card is the only form of accepted payment for registration in EMS.

Foreign Teams: additional steps are required to complete your registration. For a full guide to registering foreign teams, [CLICK HERE](#).

1. Go to <https://m.usfigureskating.org>.
2. Use your personal member number and password to login.
3. Click the **BLUE** "EMS Event Management System" button.
4. Choose "Competition Registration – Teams" from the menu.
5. Select the team you would like to register for competition.
6. Click the REGISTER NOW button next to your competition's name.
NOTE: Only the competitions for which your team(s) are eligible will appear.
7. Walk through the on-screen registration process which will include:
 - a. Team Verification: confirm the team's information is accurate.
 - b. Registration Overview: review general information about the competition.
 - c. Event Selection: Confirm the event you are registering the team for is accurate.
 - d. Competition Roster Selection: Click the "**Add Skaters**" link. The screen will display all skaters listed in your Main Roster. Check the box next to each skater's name to add them to the competition roster.
 - e. Coach Information: Click the "**Add Coaches**" link. The screen will display all coaches listed in your Team Profile. Check the box next to each coach's name to add them. Only the coaches who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add coaches who are listed in your Team Profile.
 - f. Team Service Personnel Information: Click the "**Add Team Service Personnel**" to add attending team service personnel. The screen will display team managers and team

service personnel listed in your Team Profile. Check the box next to each name to add them. Only the team service personnel who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add team service personnel who are listed in your Team Profile.

8. Payment via credit card will be required to complete your registration as it is the only accepted form of payment for registration in EMS. Registrations are not considered complete until an invoice confirmation via email has been received. A 3% processing fee will be assessed at check-out.

NOTE: Payment must be submitted individually for each team's registration. If you are planning on registering multiple teams in a short period of time, it is recommended that you contact your credit card company to prevent anti-fraud systems from being activated.

EVENTS OFFERED AND ENTRY FEES:

To see the current synchronized skating handbook/technical information and current ISU communications: [CLICK HERE](#) or on the event offered below.

Aspire Synchro events will be run in accordance with the Learn to Skate USA Compete USA Manual (a maximum of 6 teams per group). For Aspire levels, teams may choose to skate up one level if they would like more of a challenge.

Aspire Synchro Events			
Event Offered	Judging System	Team Fee	Skater Fee
Snowplow Sam	6.0	\$75	\$10
Aspire Beginner	6.0	\$75	\$10
Aspire Pre-Preliminary	6.0	\$75	\$10
Aspire Preliminary	6.0	\$75	\$10
6.0 Events			
Event Offered	Judging System	Team Fee	Skater Fee
Open Collegiate	6.0	\$135	\$25
Open Adult	6.0	\$135	\$25
Open Masters	6.0	\$135	\$25
IJS Events			
Event Offered	Judging System	Team Fee	Skater Fee
Preliminary	IJS*	\$135	\$25
Pre-Juvenile	IJS	\$135	\$25
Open Juvenile	IJS	\$135	\$25
Juvenile	IJS	\$135	\$25
Intermediate	IJS	\$135	\$25
Novice	IJS	\$135	\$25
Junior Short Program	IJS	\$135	\$25
Junior Free Skate	IJS	\$135	\$25
Junior Combined (Short & Free)	IJS	\$230	\$25
Senior Short Program	IJS	\$135	\$25
Senior Free Skate	IJS	\$135	\$25

Senior Combined (Short & Free)	IJS	\$230	\$25
Collegiate	IJS	\$135	\$25
Adult	IJS	\$135	\$25
Masters	IJS	\$135	\$25

ELITE 12: This competition will offer an Elite 12 demonstration opportunity. If you have an Elite 12 team interested in registering for this competition, email the LOC Chair. Additional information will be shared once available.

REFUND POLICY: Entry fees will not be refunded after entry deadline unless no true competition exists or the event is canceled. There will be no refunds for medical withdrawals.

FACILITIES: The competition will be held at Mentor Civic Arena, 8600 Munson Rd., Mentor, Ohio, 440-974-5730. The Mentor Civic Arena is a dual surface facility with eleven locker rooms. The rinks measure 85'X200'. Facility includes a snack bar and community rooms above competition rink which will be utilized for teams to warmup and do off-ice. Warm-up time and space will be assigned to all teams.

LOCKER ROOMS AND CHANGING AREAS: This event will follow the Locker Rooms and Changing Area policy included in the [SafeSport Handbook](#).

MUSIC AND PPC:

All teams are required to upload their competition music, and if competing in an IJS event, submit their planned program content to their Team Portal in EMS *by* music and PPC deadline as indicated below. All music and PPC submissions must be made via the Team Portal in the Event Management System (EMS) under the Music and Program Content Tab. After the deadline, music and PPCs can no longer be uploaded online. Questions regarding upload? Email productsupport@USFigureSkating.org.

MUSIC DEADLINE: 10/22/2021 at 11:59 PM ET

PPC DEADLINE: 10/22/2021 at 11:59 PM ET

*** PLEASE HAVE SEPARATE CDS FOR PRACTICE AND COMPETITION BACKUP***

LIABILITY: U.S. Figure Skating, Mentor Figure Skating Club, and Mentor Ice Arena accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

ON SITE CHECK IN: Check in will begin Friday, November 5, 2021 at 12:00PM and end at the start of the last event on Saturday, November 6, 2021. The check-in table will be located in the rink lobby. Check in will be open one hour before the first event and run through the last event of the day. One team representative should check in on behalf of the team as soon as the team arrives at the competition. Team personnel (coaches, team managers and team service personnel) must check in separately to receive their credential (see requirements below).

COMPLIANCE AND CREDENTIALING:


Each team will receive a maximum of four coach credentials and two team service personnel credentials, as well as one credential for each skater on the competition roster. To receive a credential at the competition, team personnel (coaches and team service personnel) and any mandatory athletes must meet all compliance requirements for the current season.

IF USING EMS: All team personnel and skaters who will need to receive a credential must be listed in the Team Portal for the competition (Team Personnel for coaches and team managers; Competition Roster for skaters and alternates).

The local organizing committee/club will have a list of team personnel who are cleared for a credential at the competition. Team personnel will need to check in at the event registration desk and show a government issued photo ID to receive a credential. Team personnel who are **NOT** on the list will need to show proof of compliance, as required by your role with the team, and a photo ID at check-in.

If a team personnel cannot provide a photo ID and is not on the list or cannot produce the necessary documents, he or she will not be allowed a credential – *no exceptions*. We strongly urge all team personnel to have their compliance cards with them. Non-credentialed coaches will not be permitted in the designated coaching area at rink side during events, including practice sessions. Non-credentialed team personnel will not be permitted in any team designated areas.

The local organizing committee/club will also have a list of mandatory athletes who are cleared for a credential at the competition. Mandatory athletes will not be required to check-in independently from the team, but the athletes' credentials should be pulled, and the team flagged for review at check-in. Any mandatory athlete that cannot provide proof of SafeSport completion will not be allowed a credential or participation in the competition – *no exceptions*. We strongly urge all team managers and mandatory athletes to maintain a copy of proof of compliance with them at the time of check-in.

*** Items noted with a red star below are accessible via U.S. Figure Skating Members Only Website: www.usfsaonline.org → Person Icon  or Account → Member Profile → Compliance**

Coach/Choreographer (domestic/non-foreign):

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. *
 - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. *
 - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. *
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent, and 3) Name and Likeness Release and Consent Agreement. *
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

Foreign Coach/Choreographer:

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

Team Service Personnel (if 18 years of age or older):

This competition is a standard U.S. Figure Skating Synchronized Skating Nonqualifying Competition.



- ✓ Submit information, pay for and successfully pass an annual background check through U.S. Figure Skating in Members Only. No other form of background check will be accepted. *
- ✓ Complete SafeSport certification. *

Mandatory Athletes:

Athletes age 18+ as of the competition start date who will be competing on a team (i.e. synchro, dance, pairs, Theatre, etc.) with at least one minor athlete must complete SafeSport training. *

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SafeSport compliant until they have completed the training and their Members Only portal reflects completion. Please email safesport@usfigureskating.org for instructions or questions regarding parental consent.

PRACTICE ICE:

The Mentor Civic Arena is a dual surface facility. The rink being used measures 85'x200'. Practice ice segments will be available on the competition rink Friday, Nov. 5, 2021 from 9:00am until 6:00pm; Friday evening following the competition and Saturday morning before competition begins, if time allows, on a first-come, first-served basis. The fee will be \$125 per 12 min. segment.

Official Practice Ice

Junior and Senior teams should purchase a practice ice segment for each event. Official practice ice will be scheduled prior to the short program on Friday and prior to the free skate on Saturday.

How to Purchase Practice Ice:

1. Purchase Practice ice via EMS for the total number of segments requested
 - a. The practice ice tab will become available during the configured "pre-purchase" window. The total number of segments your team purchases cannot be guaranteed. Any segments that cannot be scheduled by the LOC will be refunded to the team.
2. Complete the Mandatory Team Information form:
 - a. Upon purchasing your practice ice; please email Sue Clemente at sueclemente@att.net with your team date and time of arrival, any cross – skaters and any special requests. Every effort will be made to try and accommodate the team's request. .

PHOTO/VIDEO: Photography and Videography will be provided by 828 Studios. Teams will be emailed further information on ordering video and photos closer to the event. The event will be livestreamed. This information will be added to the Mentor FSC website, and emailed to teams once finalized.

Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own team is strictly prohibited.

The photo/video policy for posting can be found [here](#).

AWARDS: Awards will be made on the basis of placement. All team members of teams placing first through fourth will be awarded medals. Medals will be picked up at the Awards table on the second floor of the arena.

OFFICIAL NOTICES: An official bulletin board will be maintained at registration desk. It is the responsibility of the team personnel to check the bulletin board frequently for any schedule changes and/or additional information.

The official schedule of events will be posted no later than 14 calendar days prior to the start of the competition. Competition results will be posted live online on the U.S. Figure Skating website.

CONTACT INFORMATION:

Competition website: www.mentorfs.org/competitions/diamond-classic/

For questions, please contact the following individuals:

Competition Chair:	Sue Clemente	sueclemente@att.net	216-978-5072
Chief Referee:	Steve Wolkin	Sew454@aol.com	216-832-3288
Practice Ice Chair:	Sue Clemente	sueclemente@att.net	216-978-5072

ADDITIONAL INFORMATION:

ACCOMODATIONS: A hotel list will be posted at the MFSC website at www.mentorfs.org under Synchro/Diamond Classic for your convenience.

FOOD: Information about the concession stand will be available closer to the event date. Maps for area restaurants will also be available on-line